

Program Title: Elevate Your Virtual Meetings

Description

You CAN be a great meeting host or facilitator in a virtual environment. Take your meeting to the next level. Leave long boring meetings behind with a few simple tips and tweaks. It does require courage to try something new, and openness to explore innovative approaches. This online session will provide an overview of methods and tools to plan and lead your next meeting in a virtual setting.

Highlights:

You can lead Engaging, Productive Virtual meetings. Participants will walk through the planning process leading virtual meetings that are engaging, collaborative and productive. Leave boring, routine meetings behind. Lead the way as you bring an exciting and innovative approach to your meetings using these simple tips and practices.

Learning Objectives:

Debunk the Fear: Understand virtual learning and interactive meetings ARE possible and within everyone's capability.

Review the planning steps needed to foster engagement and interaction with your participants.

Explore Tools: There are unlimited types of tools, apps and methods to expand your toolkit, beyond a "talking head and PowerPoint". This session will explore several options you can begin to use immediately.

Course Information:

Required Knowledge, if any:	None
Who Should Attend?	Leadership, Management
Advanced Prep, if any:	None
Level:	Any
Field of Study:	Leadership Development